



Donation Request Form

Please return to:
Lavender Fields at Warrington Manor, LLC
18864 Cool Spring Rd, Milton, DE 19968
[email to: bobbi@lavenderfieldsde.com](mailto:bobbi@lavenderfieldsde.com)

Lavender Fields at Warrington Manor is dedicated to giving back to the community it serves and we enjoy supporting various causes. If you are interested in requesting a donation from the Lavender Fields at Warrington Manor, LLC, please read the following guidelines.

If your organization is eligible, please submit a formal donation request on organization letterhead along with a completed donation request form.

Due to the high volume of requests we receive, we ask that as much information as possible be included about your cause. We will review each request and will notify the contact for the donations that we are able to grant.

Please make your request at least 4 weeks in advance of event.

Guidelines:

- Your organization must be a charitable, tax-exempt or non-profit organization located within Sussex County, Delaware.
- All donation requests must be submitted in writing at least 4 weeks in advance of event (phone or email request will not be accepted).
- Any incomplete request forms will not be considered.
- To accommodate as many requests as possible, only one donation per calendar year will be considered.
- Although we wish that we could fulfill all requests, submitted a request does not guarantee that your organization will receive a donation.
- If approved, all donations are subject to availability and will be fulfilled within one week of the event.
- Our guidelines do not permit us to donate for individual gifting.
- **Donation will be one \$25.00 gift certificate.**



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Please return to:
Lavender Fields at Warrington Manor, LLC
18864 Cool Spring Rd, Milton, DE 19968
302-684-1514
E-Mail to: bobbi@lavenderfieldsde.com

Although we are honored to receive many charitable requests, we are not able to support them all. The decision to donate is at the discretion of the Lavender Fields at Warrington Manor, LLC.

Event Date: _____ Today's Date: _____

Event Title/Name: _____

Full name of organization: _____

Location of Event/Address: _____

501c3# (Tax Identification Number): _____

Contact Name: _____

Phone: _____ Email: _____

Any additional information: _____

What will the donation be used for: _____ Auction_____ Raffle_____ Door Prize